

## **EGLINGHAM PARISH COUNCIL**

Clerk: Sarah Trushell, 19 Portal Place, Alnwick, NE66 3JN  
Email: [eglinghamclerk@gmail.com](mailto:eglinghamclerk@gmail.com) Tel: 07455 004164

### **MINUTES OF PARISH COUNCIL ORDINARY MEETING**

Minutes of the Meeting of Eglingham Parish Council held at 7:00 pm on Wednesday 17th April 2024 at South Charlton Village Hall.

**Present:** Cllrs Jane Hamilton (Chair), Clair Leishman, June Lawson, Alyson McGarrigle, Judith Scott

The meeting opened at 7.00 pm

**52/24 Apologies for absence:** County Councillor Wendy Pattison & Sarah Trushell

**53/24 Declaration of Interest:** Cllr Leishman declared an interest in an item to be discussed under 60/24

**54/24 Public Participation Time:** No members of the public attended the meeting

**55/24 Confirmation of the minutes of the last meeting (21 March 24)** it was RESOLVED that the minutes of the meeting held on 21st March 2024 be AGREED and accepted as a correct record of the meeting.

**56/24 County Councillor's report:** This was distributed to all Councillors and has been uploaded to the PC website.

**57/24 Neighbourhood Plan Update:** The Chair of the Steering Group had sent an email to the PC to confirm that the Steering group accepted the recommendations and comments of the examiner and had given consent to the recommendations. The Plan should now progress to a public referendum.

It was AGREED that the PC ratify the decision taken by the Chair of the Steering group to accept the comments of the examiner.

**58/24 Suggestion Boxes/Communications Received:** No suggestions had been received.

**59/24 Parish Council Administration matters:**

- Financial Year End - Parish Clerk had confirmed that the AGAR report was in progress and that she had been in contact with the Internal Auditor
- Website - Examples of other PC websites had been distributed to Councillors
- Councillor email addresses - noted the need to progress this item.

**60/24 Updates on Community Matters:**

- Assets of Community value - it was noted that the information regarding the Tankerville Arms and Eglingham Village Hall had been completed and that South Charlton Village hall was in process.
- South Charlton Notice Boards - Cllr Lawson noted that the proposals had been discussed at the recent SC Village meeting and that they were satisfied and wanted to ensure that the replacements would be long lasting.
- It was AGREED that a grant application would be made for the replacement of the SC notice boards which would include replacements for the Eglingham Village Notice Boards. Cllr Hamilton agreed to complete the Grant application.
- Coronation Tree - Site for planting yet to be agreed.
- South Charlton Dog Waste Bin - Clerk to provide cost estimates.
- Eglingham Bus Shelter - It was noted that the shelter should be included under Street Furniture in the PC insurance and it was suggested that the Public Liability element should be confirmed. Cllr Leishman noted that a legal agreement could be drawn up to gift the shelter to the PC to clarify responsibility for maintenance. Cllr Hamilton offered to consult NALC/NCC on the most appropriate means to do this.

#### **61/24 Grants:**

- It was noted that there had been no suggestions for grant applications from the community.
- It was noted that the underspend on the Eglingham Village Speed Sign had been repaid.

#### **62/24 Financial matters:**

- Account balances at 12/4/2024
  - £12553.51
  - £2747.52
- It was noted that the first part of the Precept had been received.
- Payments relating to Grants - It was noted that there were none outstanding and that the Clerk was working on the VAT claim.
- Payments to approve - there were none as the Clerk's wages are pre-approved.

#### **63/24 Clerk/Chair Updates:**

- Cllr Hamilton reported on the recent presentation by NCC Waste services on recycling in county and suggested it might be a subject for a wider community presentation.

#### **64/24 Proposed Agenda items for Next Meeting:**

- It was noted that the next meeting would be the PC annual meeting.
- Cllr Hamilton agreed to draft the PC Annual Report
- It was agreed that the meeting should be widely publicised within the Parish.

#### **65/24 Time, Date and Venue of Next meeting:**

**15th May 2024 at Eglingham Village Hall**

**Future Meeting Dates:**

19th June 2024 at South Charlton Village Hall

The Meeting Closed at 7.45pm

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