

EGLINGHAM PARISH COUNCIL MEETING

**There is a meeting of the Parish Council on Thursday 28 July 2022 at 7.30pm
At Eglingham Village Hall**

Parishioners are welcome to attend. Please note in accordance with the Parish Council Standing Orders members of the public are not allowed to speak at this meeting unless invited to do so by the Chairman

Please email the Clerk with any questions no later than 5.00pm on Wednesday 27 July 2022

eglinghamclerk@gmail.com

MEETING AGENDA

Item No.	Item
22/22	Public Participation: To hear comments/representations from parishioners.
23/22	Council make-up: Election of Chairman and Vice-Chairman
24/22	Appointment of Temporary Parish Clerk/RFO: Confirmation of appointment of Jan Anderson.
25/22	Appointment of Committee members and Representatives: <ul style="list-style-type: none"> • Neighbourhood Plan steering group: • Community Foundation Liaison: • Local History project. • Biodiversity project. • Eglingham Village Hall • South Charlton Village Hall • Windfarm Panel
26/22	Apologies for Absence:
27/22	Minutes of the Previous Meeting: To consider approval or amendment of the minutes from the previous Parish Council meeting - 23 February 2022
28/22	Declarations of Interest: Members are invited to disclose any Disclosable Pecuniary Interests or other personal interests they may have in any of the items of business on the agenda in accordance with the Code of Conduct.
29/22	Matters Arising: To receive updates on matters not appearing elsewhere on the Agenda; 16/22 – Adoption of NALC National Model Standing Orders and Financial regulations. 17/22/4 – Eglingham Neighbourhood Plan. 17/22/5 – Project spreadsheet 17/22/6 – Local History Project 17/22/7 – Broadband project. 17/22/11 – Footpath Infrastructure and viewpoint seating. 17/22/11 – Refurbishment of bus shelter and bin relocation. 17/22/11 – Development of the Community Field 17/22/13 – Bins at the bottom of the Tarry. 17/22/14 – Logging routes and heavy vehicles. 17/22/15 – North Charlton Defibrillator 17/22/16 – 1st Aid/Defibrillator courses. 17/22/17 – Insurance/SCVH Lease. 18/22/18 – Tree planting project. 18/22/19 – Second speed camera at Eglingham.

	<p>18/22/21 – Defibrillator costs at SCVH. 20/22/2 - Application to Community Foundation of an admin post to complete CH applications.</p>																																		
<p>30/22</p>	<p>Requested Agenda Items:</p> <p>a. <u>Annual Governance and Accountability Return for 2021/22</u> – Appendix A.</p> <ol style="list-style-type: none"> I. To consider and agree any actions arising from the report of the internal auditor (If any, to be provided at meeting). II. To approve the Annual Governance Statement (Appendix A page). III. To approve the draft annual accounts for 2021/22 (Appendix B) IV. To approve the Asset register (Draft copies attached in Appendix C). IV. To approve the Accounting Statement (Appendix A page 5) V. To approve the Explanation of Variances and Bank reconciliation (Draft copies attached in Appendix C). <p>b. <u>Review of Code of Conduct</u> – For discussion and decision and signature of forms to agree to comply with the Code. Appendix D.</p> <p>c. <u>Loss of 407 Bus Service</u> – for discussion and decision on action to be taken (if any).</p>																																		
<p>31/22</p>	<p>Report from County Councillor: August report previously circulated.</p>																																		
<p>32/22</p>	<p>Finance:</p> <p>a. Bank Account signatories: For discussion and decision on who the additional signatories should be on the PC’s two bank accounts (Currently Cllr Logan and Cllr Lawson (latter is authorised to sign cheques only).</p> <p>Clerk’s salary and expenses to July 27/7/22</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">17.5 hrs x £11.73</td> <td style="width: 20%;">205.28</td> <td style="width: 10%;">+ Expenses</td> <td style="width: 10%;">£31.45</td> <td style="width: 10%; text-align: right;">Total</td> <td style="width: 10%; text-align: right;">£236.73</td> </tr> </table> <p>(Cheque to Newton on the Moor & Swarland PC).</p> <p>b. Receipts: None.</p> <p>c. Payments:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td>Thank you voucher for Mr Ian Gibson for carrying out internal audit</td> <td style="text-align: right;">- £30.00</td> </tr> <tr> <td>BHiB Ltd Parish Council Insurance</td> <td style="text-align: right;">- £378.30</td> </tr> <tr> <td>Eglingham with Old Bewick Church Heritage Fund for reimbursement For Painting Conservation (Rory Johnson £725.00) and Interpretation Boards artwork (Tanis Willis £1250.00).</td> <td style="text-align: right;">- £1975.00</td> </tr> <tr> <td>Greenfingers Services Ltd (invoices 3197, 2991& 3015)inc VAT.</td> <td style="text-align: right;">- £216.00</td> </tr> <tr> <td>Parish Online website (cheque to Geosphere Ltd) inc VAT</td> <td style="text-align: right;">- £60.00</td> </tr> <tr> <td>Miss Angela Meek – April 2022</td> <td style="text-align: right;">- £194.70</td> </tr> <tr> <td>NALC Subscription</td> <td style="text-align: right;">-£109.27</td> </tr> </table> <p>d. Payments for retrospective approval:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td>Miss Angela Meek Month 11 paid 3/3/2022</td> <td style="text-align: right;">-£248.70</td> </tr> <tr> <td>Miss Angela Meek Expenses paid 3/3/2022</td> <td style="text-align: right;">-£24.33</td> </tr> <tr> <td>Stone Structures Ltd concrete pad inc VAT paid 3/3/22</td> <td style="text-align: right;">-£630.00</td> </tr> <tr> <td>Hortons Portable Buildings – Pavilion inc VAT paid 8/3/22</td> <td style="text-align: right;">-£4,172.62</td> </tr> </table> <p>f. Account balance at 24th July 2022</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Treasurers account:</td> <td style="width: 20%;"></td> <td style="width: 20%; text-align: right;">£6546.60</td> </tr> <tr> <td>Business savings Account:</td> <td></td> <td style="text-align: right;">£2710.40</td> </tr> </table> <p>g. Charges from NCC for By Election June 2022 costs – update.</p>	17.5 hrs x £11.73	205.28	+ Expenses	£31.45	Total	£236.73	Thank you voucher for Mr Ian Gibson for carrying out internal audit	- £30.00	BHiB Ltd Parish Council Insurance	- £378.30	Eglingham with Old Bewick Church Heritage Fund for reimbursement For Painting Conservation (Rory Johnson £725.00) and Interpretation Boards artwork (Tanis Willis £1250.00).	- £1975.00	Greenfingers Services Ltd (invoices 3197, 2991& 3015)inc VAT.	- £216.00	Parish Online website (cheque to Geosphere Ltd) inc VAT	- £60.00	Miss Angela Meek – April 2022	- £194.70	NALC Subscription	-£109.27	Miss Angela Meek Month 11 paid 3/3/2022	-£248.70	Miss Angela Meek Expenses paid 3/3/2022	-£24.33	Stone Structures Ltd concrete pad inc VAT paid 3/3/22	-£630.00	Hortons Portable Buildings – Pavilion inc VAT paid 8/3/22	-£4,172.62	Treasurers account:		£6546.60	Business savings Account:		£2710.40
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33/22	<p>Planning Matters – Not a definitive list. See NCC Planning portal for full information.</p> <p>Planning Decisions</p> <p>22/00541/LBC – Grovewood House, South Charlton, Alnwick. Listed building consent for internal and external alterations to rear extension to create 4no self contained holiday lets. Works to include replacing windows with doors. Application GRANTED 7th June 2022.</p> <p>22/00675/FUL – Building known as The Pole Barn, Charlton Hall, Eglington – New rear orangery extension and amendments to windows/new window Velux installations. Application GRANTED 8th July 2022.</p> <p>22/01310/VARYCO – Land south of 1 The Terrace, Eglington – Variation of condition 2 (approved plans) on approved application 18/00274/FUL to allow improvements to the original approved scheme. Whilst maintaining two storey height, this improved design would result in South West elevation treatment having less impact on street scene when viewed from public vantage points on B6346. Application GRANTED 11th July 2022.</p> <p>22/01355/VARYCO – Farm buildings, Eglington Hall, Alnwick – Variation of condition 2 (approved plans) on approved application 15/03295/FUL. Application GRANTED 4th July 2022.</p> <p>Applications Awaiting decision.</p> <p>22/01757/FUL – Land south of Garden Cottage, Charlton Hall, Eglington. Extension and retention of temporary dwelling. Comments invited until 25th July 2022.</p>
34/22	<p>Other Correspondence: previously circulated - no action required</p> <ul style="list-style-type: none"> • Suggestion about changing grass cutting service provider.
35/22	<p>Any Other Urgent Issues</p>
36/22	<p>Date and Time of the Next Meeting Thursday 1 September 2022 at 7.30pm – South Charlton Village Hall</p> <p>Future Meetings: Thursday 13 October 2022 at 7.30pm – Eglington Village Hall Thursday 24 November 2022 at 7.30pm – South Charlton Village Hall</p>