

# Eglingham Parish Council

Clerk: Jan Anderson, 16 The Village, Newton on the Moor, Morpeth, NE65 9JY

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## DRAFT 2 MINUTES

### Of the meeting of Eglingham Parish Council held on 1<sup>st</sup> September 2022 at South Charlton Village Hall

**Present:** Councillors L. Turner (LT), J. Angus (JA), J. Lawson (JLa), J. Hamilton (JH), P. Davies (PD), C. Leishman (CL), J.Scott (JS), A.McGarrigle (AM).

**In Attendance:** Clerk – Jan Anderson.

37/22	<b>Public Participation:</b> No members of the public present.
38/22	<b>Apologies for Absence:</b> County Councillor Wendy Pattison and Cllr J. Logan.
39/22	<b>Minutes of the Previous Meeting:</b> To consider approval or amendment of the minutes from the previous Parish Council meeting - 27th July 2022. The minutes were agreed.
40/22	<b>Declarations of Interest:</b> Members are invited to disclose any Disclosable Pecuniary Interests or other personal interests they may have in any of the items of business on the agenda in accordance with the Code of Conduct.
41/22	<b>Matters Arising:</b> To receive updates on matters not appearing elsewhere on the Agenda; 17/22/6 – Local History Project (Cllr Hamilton) update. The style of board has been agreed for the Coach house and this will be the template for the other boards. The project is progressing. 17/22/11 – Footpath Infrastructure and viewpoint seating (Cllr Angus) update. NCC will provide materials. Land ownership needs to be determined to get permissions for gates/stiles. Status of paths needs to be determined. 10 fingerposts needed, together with 15 gates and 56 way markers. The bridges reported will be inspected asap but the workload is heavy at present. Simple mounts with planks have been suggested for viewpoint seating. Ideas for locations needed. A local resident has walked the paths, he could be asked for suggestions. Item could go in Hereabouts. 17/22/15 – North Charlton Defibrillator – A new windfarm application is to be drafted including 5 years consumables for both North and South Charlton. Closing date for applications is 26.10.22 with panel meeting 21.11.22. If application under £2000 it can be fast tracked. It was agreed that JH would make the necessary application. 17/22/16 – 1st Aid/Defibrillator courses(Cllr Logan) update. Agreed to offer training towards the end of October on a Thursday night at South Charlton Hall – hopefully Hall would waive fee. Advert to go on Hereabouts. JL to organise. LT to liaise with JL.

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	<p>17/22/17 – Insurance/SCVH Lease. LT said she wanted to check the insurance cover for Eglington Village Hall and check the lease requirements which apparently specify the PC has to be on the Hall insurance policy. LT has been told that the PC has to be the holder of the insurance. LT and JS to get copy of lease.</p> <p>18/22/18 – Tree planting project. Local resident (AB) has been in contact with NCC and needs volunteers for tree planting in Nov/Dec . LT said the new Parish Development Officer Martin Conway, could assist in getting people together of all ages. There were also 60 potted trees from the Woodland Trust designated for planting on the Community Field (10 already planted). Need to get confirmation from residents on this. Information about free trees for residents from NCC has been circulated.</p> <p>18/22/19 – Second speed camera at Eglington (Cllr Logan) update. Cost of the speed camera is the same as the last application. It was agreed that JL could go ahead with submitting an application for about £6000.</p>
42/22	<p><b>Requested Agenda Items:</b></p> <p>a. <u>Suggestion boxes</u> –No suggestions received this month. Clerk still to do letter to resident suggesting tidying village, and to NCC. With regard to recycling bins, JH had looked into this and met with Recycling Officer. Bins are on wheels, collection vehicle will go into car park and team will clear up any spillages. There is no charge for the service and 2 or 3 bins could be provided. Have asked for two to start with. It was agreed this should be passed to the Village Hall to liaise with NCC on this.</p> <p>Christmas Lights project was raised. The initial installation was a pilot. Have had confirmation of residents opinions on this. Grant required will be less than £2000.</p> <p><b>MOTION 1.</b> Cllr Hamilton proposed that she be given the necessary a Authority by the Parish Council to write and submit an application for Christmas Tree Lights roll out. This was seconded by Cllr McGarrigle and agreed by all present except the Chair who abstained.</p> <p>b. <u>Eglington Neighbourhood Plan</u> – For update and decision on date of proposed briefing from NCC NP team. David Biesterfield had circulated an update on NP progress. The report was noted. Cllrs discussed the need for training and advice on NP's. Clerk to contact to arrange – evenings best. JH was concerned that Mr Biesterfield had received and was circulating the draft Biodiversity Report which was a separate project which could be fed into the NP. The report should have come to the PC. Clerk to contact ECO-North and ask for them to present the report to the PC.</p> <p>c. <u>NALC standing orders and financial regs.</u> For discussion and decision (Appendix A). This draft document was agreed.</p> <p>d. <u>Review of Code of Conduct</u> – For discussion and decision and signature of forms to agree to comply with the Code (Appendix B). LT suggested taking this issue forward over the next three meetings of the PC. The PC can expect support from NALC in the future via new Chief Officer Graeme Popay. LT suggested that the PC could consider someone outside the PC as an independent stepping stone if problems were experienced. JA said the current code doesn't include anything about where you could go for</p>

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	<p>help, and this information is essential. It was agreed that the first 6 pages of the policy would be read by all with comments to the next meeting.</p> <p>e. <u>Refurbishment of bus shelter and bin relocation</u>. For update from Clerk, and decision on applying for Planning advice (£20). It was agreed that the bus shelter does need refurbishment. Could have a bin with a lid to cut down smells. JH to contact funders to see if a new bus shelter would be fundable.</p> <p>f. <u>Development of the Community Field/Greens/potential allotments</u> (Cllr Turner) For discussion. LT said that she'd like to look at all the green spaces across the Parish and for the PC to come up with some possible development ideas. JH said this was part of the Biodiversity project brief. To go to next agenda.</p> <p>g. <u>Litter/Dog Bins at the bottom of the Tarry, and North Charlton</u> (Cllr McGarrigle) – For discussion and decision on purchase. The two recycling bins are installed at North Charlton and a litter bin is needed for bags, etc. <b>MOTION 2</b> – Cllr Hamilton proposed that a litter bin be purchased and installed by the PC beside the recycling bins at North Charlton. This was seconded by Councillor McGarrigle and agreed unanimously. To check with NCC Neighbourhood Services then go ahead with bin purchase.</p> <p>With regard to the bins at the bottom of The Tarry, the bin wagon is unable to get up Tarry Lane so residents of 2 properties have to leave their bins at the bottom of the lane. People passing are putting waste in the bins so a bin store is needed. To go to next PC meeting with a view to asking for a windfarm grant. Cost of bin store about £800.</p> <p>h. <u>Planning Training for Councillors</u> – Decision needed on method of provision and possible date. It was agreed that in person training would be preferred. Clerk to get suggested dates.</p> <p>i. <u>RW Energy</u> – update from Cllr Turner who has met with Katherine Herries. Grantspace are the new fund administrators having taken over from the Community Fund. Grantspace want to see the community benefiting long term Need a PC rep on the Windfarm Panel. LT to liaise and come back re: PC rep. Martin Conway will be the new Parish Development Officer and will help arrange community events that support RWE aims eg energy conservation. LT will write a report and circulate it.</p> <p>j. <u>Newcastle University potential study/research on alternative energy systems</u> (Cllr Turner) – NU approached LT as they are looking for a suitable location for a research project looking into alternative energy sources. There would be no cost to the PC. If the study identified individual homes needing work, the Windfarm Panel would look favourably at providing the funding to do this.</p> <p>k. <u>Request for Parish Council to take a lease (subject to contract) for South Charlton Community Allotment.</u> - (Cllr Turner) for discussion and decision. An allotment has become free. Would the PC agree to taking this on and signing a lease at £70 per annum. It was agreed that a copy of the lease would be agreed and considered before a decision was made.</p>
43/22	<p><b>Report from County Councillor:</b> The report for September 2022 has been previously circulated. The contents of the report were noted and Cllr Pattinson thanked.</p>

44/22	<p><b>Finance:</b></p> <p>a. Clerk's salary and expenses from July 24/7/22 to 27/8/22  <math>24.75 \times \text{hrs} \times \text{£}11.73 = 290.32 + \text{Expenses } \text{£}62.79</math> Total  <math>\text{£}353.11</math>  (Cheque to Newton on the Moor &amp; Swarland PC).</p> <p>b.Receipts: Groundwork UK (for the Neighbourhood Plan project) £6,500.</p> <p>c.Payments: Information Commissioners Office – Data Protection Fee  annual renewal. £40.</p> <p>d.Treasurers Account balance calculated: £21,561.95  Business savings Account: £2710.40  All the above were agreed and noted.</p>
45/22	<p><b>Planning Matters – For an upto date list please see the NCC Planning Portal.</b></p> <p><b>Planning Decisions</b></p> <p><b>21/02948/FUL</b> Land At South West Of Tynely Farm Ellingham Northumberland. Siting of 1 No. glamping pod. Application PERMITTED 11/8/22</p> <p><b>21/03539/FUL</b> Land East Of The Hermitage, Ellingham, Northumberland. New dwelling in garden of existing dwelling. Application PERMITTED 12/8/22.</p> <p><b>Applications Awaiting decision.</b></p> <p><b>22/01757/FUL</b> – Land south of Garden Cottage, Charlton Hall, Eglington. Extension and retention of temporary dwelling. As at 27/8/22 still awaiting decision.</p> <p><b>22/02447/FUL</b> - The Old Stables, Eglington Village, Eglington Northumberland NE66 2TX. Proposed sun room extension. As at 27/8/22 still awaiting decision.</p> <p><b>22/02447/LBC</b> - The Old Stables Eglington Village Eglington Northumberland NE66 2TX. Listed building consent. Proposed sun room extension. As at 27/8/22 still awaiting decision.</p>
46/22	<p><b>Other Correspondence: previously circulated - no action required</b></p> <ul style="list-style-type: none"> <li>• Ellingham Neighbourhood Plan for consultation – Cllrs said they thought the document was very readable and gave a real feel of the community.</li> <li>• NCC Free Tree Giveaway – Details have gone on Hereabouts and Residents.</li> </ul>
47/22	<p><b>Any Other Urgent Issues</b> – Agreed Clerk to send congratulations to Vicar on the occasion of her marriage on 3rd September 2022.</p>
48/22	<p><b>Date and Time of the Next Meeting</b>  Thursday 13 October 2022 at 7.30pm – Ogle Chapel, St Maurices (Eglington Village Hall not available).</p> <p><b>Future Meetings:</b>  Thursday 24 November 2022 at 7.30pm – South Charlton Village Hall.</p>

Signed: CHAIR.....

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