

EGLINGHAM PARISH COUNCIL

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MINUTES OF PARISH COUNCIL ORDINARY MEETING

Minutes of the Meeting of Eglingham Parish Council held at 7:00pm on Thursday 21st March 2024 at Eglingham Village Hall.

Present: Cllrs Jane Hamilton (Chair), Clair Leishman, June Lawson, Alyson McGarrigle, Judith Scott

In attendance: Sarah Trushell (Clerk),

The meeting opened at 7:05pm.

- 36/24 Apologies for absence:** County Councillor Wendy Pattison
- 37/24 Declaration of interests:** Cllr Leishman declared an interest in item 46/24 (b) before the item was discussed.
- 38/24 Public Participation Time:** No members of the public attended the meeting.
- 39/24 Confirmation of minutes of last meeting (22nd February 2024)** It was RESOLVED that the minutes of the meeting held on 22nd February be AGREED and accepted as a true record of the meeting.
- 40/24 Election of Vice-Chair**
Cllr Leishman was voted in as Vice-Chair
Proposer: Cllr McGarrigle
Seconded: Cllr Scott
The vote was unanimous.
- 41/24 County Councillor Report**
This was distributed to all Cllrs and has been uploaded to the PC website.
- 42/24 Neighbourhood Plan Update**
The Steering Group provided an update for the Parish Council; this will be uploaded to the Parish Council Website.
- 43/24 Suggestion Boxes:**
No suggestions were received.
- 44/24 Communications Received**
a) Bus Route Interest
4 responses were received. There were generally positive with some good suggestions. These will be passed on to Cllr Pattison for consideration.
- 45/24 Parish Council Administration Matters**
a) Councillor Email Addresses.
The PC would like the email addresses to link with the new website domain for clarity (as the The

Central Digital and Data Office (CDDO) wish to increase the adoption and secure use of gov.uk domains, the PC will be switching the website over in due course)

b) Website.

As Squarespace is American, it does not comply with the full transparency code in accordance with government guidelines. Because of this, the Parish Council must investigate moving their information to a compliant site. The Clerk will compile a list of suitable options for the PC to consider.

Clerk to notify appropriate parties regarding the Parish Council's plans to withdraw from and fund the existing website.

46/24 Updates on Community Matters

a) Eglingham Village Hall Rent

The Clerk spoke with Galbraith to request the rent was not increased, noting that the lease set the rent at £1 a year for 17 years (starting in 2012). There has been no further replies regarding this.

b) Bus Stop.

CLlr Leishman declared an interest in this item.

The Parish Council is unable to establish that they own the bus stop. Permissions will need to be sought for works to take place. The Clerk will check the PC's insurance policy to confirm what this will cover.

c) Assets of Community Value

The Clerk is in the process of submitting these and will report back on the results as soon as they are available.

d) Speed Sign

This is installed, and the project is complete. There is an underspend to be returned to GrantScape.

e) South Charlton Notice Boards.

The Clerk will get 3 quotes for boards as close to the current one as possible. A grant will be applied for to get this replaced and installed.

f) Coronation Tree

The PC is to assess the community field and propose a suitable site for a tree, preferably an English Oak.

g) Eglingham Village Hall Handrail

CLlr Scott is still chasing this with NCC for advice on correct dimensions and positioning to ensure it complies with all health and safety regulations.

h) South Charlton Bin

This would need to be replaced at the Parish Council's cost. The Clerk will investigate the cost of this. The lid is broken but the bin is still in use and being emptied by NCC.

47/24 Grants

a) CLlr Hamilton attended the information meeting with Matt Young from GrantScape.

The Parish Council would like to remind all parishioners to get in touch as residents can apply, providing a 3rd party (such as the PC) does so on their behalf

b) Speed Sign – an underspend of £742 is to be returned to GrantScape

48/24 Financial Matters:

a) Account balances as at 21/03/24

i) £9,848.41

ii) £2,744.69

b) Spent and received since last meeting:
The PC's cashbook was available at the meeting.

c) Payments relating to grants:
i) SWARCO £5,774.12

e) Payments to approve
Clerk wages – these are pre-approved.

49/24 Clerk / Chair Updates

The Clerk advised that she would soon be starting the Introduction to Local Council Administration (ILCA) course with the future aim to be CiLCA qualified.

50/24 AOB (for information only) & Agenda Items for Next Meeting.

The PC is recruiting Councillors and would encourage any interested persons to attend a future meeting or contact the Clerk or any of the current Councillors for further information.

51/24 Time, Date and Venue of next meeting

17th April 2024 South Charlton Village Hall

Future Meeting Dates

15th May 2024 Eglington Village Hall

19th June 2024 South Charlton Village Hall

The meeting closed at 8:31pm