Eglingham Parish Council

Clerk Lesley Long, 5 Meadow Riggs, Alnwick NE66 1AP

Email: eglinghamclerk@gmail.com

ANNUAL GENERAL MEETING

MINUTES

Minutes of the electronic meeting of the Annual General Meeting of Eglingham Parish Council held on Wednesday May 12th, 2021 via ZOOM

Present: D Biesterfield (DB), A Gray (AG), J Hamilton (JH) G Leishman (GL), Richard Faulkner (RF)

June Lawson (JL), Aaron Blackmore(AB)

In attendance: Clerk - Lesley Long. County Cllr Wendy Pattinson (WP) Drew Carr-Ellison in respect of planning

Application. Morrison Tate - Xmas Lights proposal.

54/21 Election of Officers	It was RESOLVED that Andy Gray be elected Chair. Proposed DB, Seconded JH, AGREED by ALL. It was RESOLVED that Gordon Leishman be elected Vice-Chair. Proposed JH, Seconded AB, AGREED by ALL.	
55/21 Apologies for Absence	None	
56/21 Public Participation	No questions received	
57/21 Minutes of the Previous Meeting	The Minutes of the April 7 th 2021 meeting were Approved as a true record.	
58/21 Declarations of Interest	There were no declarations of interest.	
59/21 Matters Arising	 a. Village Hall Lease. There have been no further developments. RF offered to take the lead on the issue and will liaise with Julia Robson of Northumberland Estates and DB. ACTION - RF & DB b. Eglingham Speed Indicator Sign - now installed. c. Removal of Building Materials - The building materials have been removed. Clerk to write and thank the property owner. ACTION - Clerk d. Response from Speed Assessment Survey North Charlton - On looking at the statistics, WP said there was a good case for asking for 30mph limit for North Charlton. The next step would be for the parish council to ask NCC's Richard McKenzie to consider the request. It was agreed to defer the matter for further discussion on July 7th. ACTION - ALL 	
60/21 To Review & Approve Policies and Procedures & Adopt the new Code of Conduct	 a. The Parish Council all agreed that all EPC current policies and procedures be re-approved except for the Safeguarding Policy which needs revision. JH offered to take on the role of Safeguarding Officer for a period of 12 months. The Clerk will circulate the current Safeguarding policy to all councillors to discuss more fully on July 7th 2021. ACTION Clerk & ALL b. The new Model Code of Conduct was ADOPTED c. Clerk to update all policies on the parish council website. ACTION - Clerk 	

Signed CHAIR	Date

61/21 Progress on Windfarm Community Fund Applications	Biodiversity Project: JH reported the Grant Panel had agreed to award a grant for Phase 1 - Desktop Study and that further information on the release of funds would be known within the next week. The application for funds for Phases 2 & 3 will go to the June Panel for decision. JH is in regular discussion with consultants regarding the agreed schedule of works. The Desktop Study will take approximately 2 weeks in total to complete and will be scheduled within the consultants' current work programme. It was not possible to give an expected date for its completion, but JH will progress. ACTION - JH Tennis Club: An application has been submitted via the Fast-Track process for £2,000 to repair the fence. A 2 nd application for £10,000 towards the cost of a new
	pavilion has been submitted to the June panel.
62/21 Community Tree Planting Project	AB reported he was waiting for a response from Graham Bucknall of NCC to confirm on which areas and verges the project could plant trees. As soon as he receives it, he will circulate the reply together with a map of the proposed locations. The clerk had forwarded AB an expression of interest request from NCC's Community Development Officer, Iain Hedley, with details of a Treescape Grant for which EPC could apply. Clerk and AB will liaise to complete the Expression of Interest form by 24 th May deadline. ACTION - Clerk & AB
63/21 High Speed Broadband Strategy for the Parish	GL had not made as much progress as he would have liked. He has chased Tom Hurst and M Leigh of B4RN to carry out the proposed feasibility study and will report to the next meeting. ACTION - GL
64/21 Suggestion Boxes & Residents Suggestions	 Several suggestions had been received. including: a. A dog poo bin at Tarry Lane. This had been investigated and unfortunately, NCC Neighbourhood Services team are unable to get to the bin with their vehicle to empty it. b. A resident in North Charlton had asked for the problem of heavy traffic passing through the village to be tackled. c. Residents in North Charlton have asked for planters and a gateway sign at the entrance to the village. It was agreed that suggestions would be discussed in full at the July 7th meeting but that in the meantime they would be recorded in the next edition of Here Abouts with any available updates and resolutions. ACTION AG & JH d. JH reported that residents in all three villages have formed working groups to produce interpretation boards for their area and would like to have the support of the parish council in taking the project forward. It was agreed that JH and AG would work with the groups and bring the item to the next meeting. In the meantime, a short article will be included in Here Abouts. ACTION AG & JH
65/21 Neighbourhood Plan Update	Nothing to report Marrison Tata attended the mosting to put forward a proposal from Eglingham
66/21 Eglingham Christmas Lights	Morrison Tate attended the meeting to put forward a proposal from Eglingham residents for a tasteful display of white Christmas lights in the village. He had approached NCC and Bamburgh Parish Council who had offered their support. AG suggested that the other villages might wish to get involved, in which case a joint application for funding support from the Windfarm Fund would be a good plan. It was agreed that Morrison would write up the proposal with costs and send it to the parish council to consider at their next meeting. ACTION - MT & ALL

Date.....

Signed CHAIR.....

67/21 NCC Respect	The Clerk had circulated details of NCC's Respect Northumberland (Campaign to
Campaign	encourage summer visitors to the county to treat the area with consideration.	
68/21 Henry's Tree Memorial Funds	Discussion was deferred to the next meeting.	
69/21 County	WP reported that, as she had not yet been inducted as a county cou	uncillor, she had
Councillor Report	no formal report to present. However, she had received a request for a flashing	
	30mph sign on the A1 side of the village.	
70/21 Recruitment of	The Clerk reported there had been no applications for the post. After	er a full
Parish Clerk	discussion about the hours of work and pay scale, it was agreed tha	t AG and GL
	would seek advice from Stephen Rickitt of NALC and Kelly Angus of	
	Resources about possible temporary cover and to discuss the terms	
	' '	FION - AG & GL
71/21 PC Insurance Renewal	The Clerk reported she had received the renewal policy documents council insurance June 1 st 2021 - May 31 st 2022	for the parish
72/21 New Parish	The Clerk reminded councillors to sign the documents she had sent	and return
Councillor Paperwork	them as soon as possible.	ACTION - ALL
Councilior raperwork	them as soon as possible.	ACTION ALL
73/21 Planning	21/01095/VARYCO - Land South East of the Terrace. Mr Drew Carr	-Ellison
Matters	summarised the revisions to the application and offered to answer	
	parish council agreed that the slightly larger properties were an imp	•
	agreed to support the application. Clerk to write to NCC Planning in	
		ACTION - Clerk
	20-01422-FUL Land East of St James Church, South Charlton. It was Planning had GRANTED permission.	s noted that NCC
74/21 Highways	The parish council had no comments. Clerk to reply to Highways England.	
England A1 Widening		ACTION - Clerk
Consultation		
75/21 Finances	a. The Finance report for May was RECEIVED	
	b. The following payments were approved for payment	
	i. Clerk" expenses April 5 th - May 10 th 2021	£ 44.72
	ii. Greenfingers Invoice 2347	£ 108.00
	iii.BHIB Council Annual Insurance Premium	£ 378.30
	iv.NALC Annual subscription	£ 126.87
	v.Alison Farmer Associates Inv 523/2220/04	£4020.00
	c. The Clerk is progressing online banking access for DB who has b	
	by Lloyds Bank as a full signatory on the account.	CTION - Clerk
76/21 AGAD Poturn	76/21/a The parish council received the Internal Auditor's report a	and ADDROVED
76/21 AGAR Return & End of Year	·	
Accounts	the appointment of Ian Gibson as the internal auditor for the year ending March 31st 2022.	
Accounts	76/21/b The parish council APPROVED the Governance Statement	that there is
	a sound system of internal controls.	that there is
	76/21/c The parish council APPROVED the Annual Accounts for Ma	arch 31 st 2021
	76/21/d The parish council APPROVED the AGAR Accounting State	
	Explanation of Variances for 31st March 2021	
	76/21/e The parish council APPROVED the Certificate of Exception	
	·	ACTION - Clerk
77/21	None	
Correspondence		

Signed CHAIR	Date
-8	

78/21 Other Urgent Issues	None
79/21 Date of Time of	Wednesday July 7 th 2021 at 7.30 at South Charlton Village Hall - subject to the
Next Meeting	status of Covid-19 restrictions applying at the time.
	Diary Dates for Future Meetings.
	September 1st at 7.30pm
	October 6th at 7.30pmNovember 24th at 7.30pm